We will be using Zoom. If you haven't used it, it is very easy. Here are few important tips:

- 1. Make sure your video camera on your computer is enabled.
- 2. We will NOT be recording these Zoom meetings.
- 3. We will set up three Zoom meetings
 - 1. One for Friday evening
 - 2. One for Saturday
 - 3. One for Sunday.
- 4. We will admit you into the meeting once you log on. This is for security and privacy.
- 5. Please initially enable audio so that we can talk to you and you can say hello. Then we will ask everyone to mute themselves during the presentations.
- 6. We will be entering and leaving the meeting on Saturday and Sunday multiple times. To leave a meeting, just click "Leave Meeting" on the lower right hand portion of the Zoom screen. To return to the meeting, just click the meeting link in the email again.
- 7. The mute button is on the lower left corner of the Zoom screen. (Roll your mouse down to the bottom of the screen if you can't see the mute button. It looks like a little microphone.)
- 8. To turn off mute (turn on audio), just click the microphone again. To temporarily turn off mute to say something, just hold down the space key.
- 9. Locate your computer where you both can sit together comfortably and see the screen and we can see you.
- 10. We ask that everyone leave their video on during the presentations. Just as we journey with others on an in-person weekend and we get to see you and know you, we would like to try to emulate that experience as best we can on the virtual weekend. There will be multiple times during the course of the weekend where we all leave the meeting—and the cameras will be off for an extended period of time. We are sensitive to the need for breaks and time away from the screen.
- 11. We will send out an email with a Zoom link for a very short meeting on Thursday evening at 7:00 pm to ensure no one has any technology issues or problems. Please sign into the meeting. It should only take a couple of minutes. If you have any questions or concerns beforehand, please don't hesitate to call us at 720-317-9087 or send an email at bannanti@msn.com.

Blessings,
Julie and Sandy
720-317-9087 720-317-9086